

Annual NARRATIVE REPORT

Please be as honest and open as possible in this report. It is helpful if we understand the challenges you are facing so we can support you to achieve the best outcomes for your beneficiaries.

1. Essential Information

Organisation name: Interdependent Society Surkhet (ISS)

Country: Nepal

District/region: Surkhet District, Midwestern Development Region

Project title: Organisational Strengthening for Social Transformation (OSST)

Project start date: (01/09/2016)

Current year & project length 2nd of 3 years

Reporting period (01/09/2016 – 15/08 /2017)

Type of report: 10-month interim report

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Version no. _1_ / **Date submitted** 15 August. 2017

2. SUMMARY OF PROGRESS DURING THE REPORTING PERIOD

The Organizational Strengthening for Social Transformation (OSST) project, launched by ISS with the support from All We Can UK, has been supporting marginalised and socially excluded communities by organizing them in community groups to improve their health and livelihoods situation and building their capacity to increase the access to the resources at local and district level institutions. The first phase of OSST project was implemented during the period of March to October 2016 and ISS has implemented the second year project covering 10 Village Development Committees (VDC) of Surkhet district. This report includes the major achievements/progress and challenges of the OSST project for the period of 1st September 2016 to 1st July 2017. The following are the major progress and challenges during the reporting period.

Achievements/Progress:

Out of 140 target groups, 126 are actively running and out of 50 inactive Community Groups, 45 groups are reorganised and reactivated and 12 new groups were formed by ISS. They have started their regular group activities such as conducting regular meetings. Regular facilitation and coaching by Local facilitator of ISS to CGs as well as coordinating with VDCs, 3 groups from Ghatgaun have purchased 2 water pumps and they are jointly running this water pumps for the irrigation in vegetable and wheat farm. The group also constructed a well for drinking water in coordination with VDC office. Similarly, 5 members of a group from Dahachur have purchased 5 Buffaloes for income generation, Laliguransh Group has constructed two cemented water tank in coordination with USAID and Ritu Paribartan Group also received 1200 meter irrigation pipe from Bheri Driversation office. In Taranga VDC two groups constructed two meeting house in value of NRs 50,000

contribution by group members and easy to gathered group member in meeting. Shanti Group in Chhapre VDC has constructed the drinking water tank in coordination with VDC with the total cost NRs. 197,000.00 where community people made labour contribution with the value of NRs. 57,000.00. Now people are getting clean drinking water. Chhapre Main Committee building construction has been completed in total cost of 3,05,900 and where ISS 1,75,000, VDC 50,000 and Community labour contribution had 80,900. Now MC is conducting their meeting at the new building. Laligrush Group, after facilitation of group meeting in Awalching VDC, has purchased kitchen utensils for the community propose in value of NRs 68,000 started to provide in rent which is helping to increase the group saving amount.

Because of ISS facilitation in CGs some of CGs has taken loan from the CGs and purchased buffalo and now group members selling milk. Because of this Group fund is increasing day by day and now the ISS groups have the fund of NRs 74,43,825.00 saving. Group members are taking loan from the group with annual interest rate of 12% to run the small business such as buffalo and vegetable farming.

Because of meeting facilitation by ISS, recently 40 groups from 10 VDCs were registered at District Agriculture Development Office (DADO) and 24 groups have renewed their certificate from DADO. Three groups from Chhapre VDC has received NRs 128,000 amount from VDC to purchase pipe for water supply and they are getting regular water. Similarly, Ghatgaun VDC office has allocated NRs. 100,000 budget for two Community Groups (CG) to repair and construct their meeting house. Beside this, Ghatgaun VDC has allocated NRs 200,000, Chhapre VDC has allocated 45,000 and Lekhaprajaul VDC has allocated 100,000 to Main Committee meeting house construction. The Main Committee in Chhapre VDC has almost completed the construction of their meeting house.

Challenges:

Beside the progress, ISS has faced various challenges while implementing project. ISS, as a Community based network organization, believes in the principle of community development and empowerment through direct involvement of community by utilisation of local resources. ISS has been focusing its intervention on developing community capacity rather than providing direct support to the communities. However, the challenge is that the most of the NGOs in ISS working areas are providing direct support and provide money for group meeting. This has created problem in applying the concept of ISS as the community people always expect direct support from ISS as other NGOs providing them.

In the project location of ISS, there is strong relationship between poverty and health hazards. Mostly people are depending upon agriculture, though the production is not enough to cover the whole year. Therefore, they are compelled to search additional sources of income and work hard like selling sand, stones and firewood for their livelihoods. The lack of nutritional food and hard physical labour gradually ruin their health. We facilitate and suggest people to come in a group and discuss their issues for the solution they can do on their own. However, it is difficult to convince people in the community because of poverty.

As per the nature of the programme and working area, we do not have sufficient numbers and capable staff as we need in programme. It has affected our programme to achieve project goal.

3. PROGRESS ON ACTIVITIES

Copy activities from your proposal (Table A: Project Table) and report below on progress against activities planned.

Briefly note the main reasons for differences between activities planned and carried out

Outcome 1: Strengthened organizational capacity and community governance of ISS as a Community Based Network Organization.

Activity Planned 1.1: Reformation and reorganized the community groups

Activity Carried out 1.1

The objective of this activity is the reformation of new groups where necessary and reorganization of the old group of ISS which are not functioning well. During this 10 months reporting period ISS reorganized 2 old groups, 1 from Ranibash and another from Dahachaur. During this time, ISS first visited old members, listened their views and understanding about the importance of the group. We also tried to find out the problems of inactiveness of group and then once they are convinced and ready, ISS facilitated to reorganise the old groups. Regarding the New group, we selected the place of not having accesses of NGOs and other service providers. After that we organized listening survey by our LCF and prepared a findings report. Based on the report we facilitated in formation of New group. In this ways 9 new groups are formed, 2 from Chhapre and 1 from Taranga, 3 From Lekhparajul, 1 from Neta and 2 from Dahachur. In total group 126 where 1564 female and 845 male, members are increased. The details are given in the table below.

SN	Name of VDC	No. of re organized group	New group formation	Total active group	No. of members			Number of new members			Total fund
					Female	Male	Total	Female	Male	Total	
1	Ghatgaun	0	0	12	190	72	262	0	0	0	110555
2	Chhapre	0	1	14	126	96	222	24	6	30	189485
3	Taranga	0	1	13	189	65	254	47	1	48	1070345
4	Lekhparajul	0	3	13	125	89	214	42	27	69	795834
5	Awalching	0	0	12	158	60	218	0	0	0	140755
6	Matela	0	0	10	161	41	202	17	10	27	248812
7	Ranibas	0	0	12	128	156	284	0	0	0	1358922
8	Rajena	0	0	11	86	96	182	0	0	0	703035
9	Neta	0	1	13	116	127	243	12	5	17	1768310
10	Dahachaur	0	2	16	285	43	328	34	12	46	1575062
Total		0	8	126	1564	845	2409	176	61	237	7961115

Results:

- CGs and MCs are involving the community level works such as Trail cleaning, protect the community forest and clean the water sources.
- CGs fund is well managed than before and bad debts around NRs 50,000.00 have been paid from the CGs members. 60 CGs are registered at District agriculture office and ready for taking the government agriculture services.
- Taranga VDCs and ISS developed the jointly plan for irrigation project where VDC allocated NRs. 800,000 and ISS 200,000. ISS is going to purchase 4 Water pump machines with financial coordination of Taranga VDC.
- After reformation of CGs, In Chhapre VDC 5 Groups have received orange and Lemon sapling from District agriculture office and developing small fruit firm .

Activity planned 1.2 Support to conduct groups and Main Committee assembly

Activity Carried out 1.2 Among 126 CGs 115 CGs and 10 Main Committees completed their General assembly on time and rest of 11 groups are not able to conduct their CGs assembly without support of LCF.

Name of VDC	Number of general assembly completed	
	Community Groups	Main Committee
Lekhparajul	13	1
Chhapre	14	1
Ghatgaun	12	1
Taranga	13	1
Awalching	12	1
Matela	10	1
Ranibash	12	1
Rajena	11	1
Neta	13	1
Dahachaur	16	1
Total	126	10

Results:

1. After CGs and MCs assembly, CGs and MCs are recognized by local government as they fulfilled the legal requirement. Because of this CGs Assembly at Ghatgau, CGs are accepted as part of development agency. Ghatgau local government is ready to register the CGs as development counter partner.
2. CGs and MCs General assembly help to sharing environment and Groups presented their annual plan in GA.

Activity planned 1.3 Facilitate 34 event of 3 days GST training to CGs in 10 VDCs (20 GST in year 2 & 14 in year 3)

Activity Carried out 1.3

ISS carried out 16 Group Strengthening Training (GST) in Awalching, Matela, Ranibash, Lekhparajul and Taranga VDCs with facilitation of ISS Senior Project staff in different time where 474 group members participated including 329 female. The objective of the GST was to educate CGs members and help them to realize an importance of group and organize them in one common vision. After conducting GST training, Groups have developed their vision and actively participated in-group meeting as well as community level work. For more detail we are presenting table below.

Name of VDC	Training centre	Trainers name	Date	Participants		
				Female	Male	Total
Awalching	VDC office Awalching	Rekha Oli Jaya Rokaya	2016 Dec 7 to 9	28	6	34

		Dhaniram Acharya NabrajJaisi Sarita GC				
	VDC office Awalching	Jaya Rokaya NavRajJaisi Sarita GC	2016 Dec 10 to 12	24	6	30
	VDC office Awolching	Jaya Rokaya NavRajJaisi Sarita GC	2016 Dec 13 to 15	25	8	33
Matela	VDC office Matela	Rekha Oli PansaraChunara	2016 Dec 10 to 12	15	8	23
	VDC office Matela	Rekha Oli PansaraChunara	2016 Dec 13 to 15	23	10	33
	VDC office Matela	Jaya Rokaya PansaraChunara	2016 Dec 15 to 17	27	4	31
Ranibash	Ranibas 1kadapokhari	DhaniramAacharya Chandra Nepali	2016 Dec 10 to 12	12	14	26
	VDC Ranibas	DhaniramAacharya Chandra Nepali	2016 Dec 13 to 15	17	9	26
	VDC Ranibas	DhaniramAacharya Chandra Nepali	2016 Dec 15 to 17	20	9	29
	Ranibas 2	DhaniramAacharya Chandra Nepali Krishna Basyal	2016 Dec 18 to 19	18	14	32
Lekhparajul	Lekhparajul 5	Rekha Oli Sarita GC	2017 Jan 9 to11	22	4	26
	Lekhparajul 2	DhaniramAacharya Jaya Rokaya	2017 Jan 9 to11	29	16	45
Taranga	Gainekada -1	Rekha oli	2017 Feb 12,13,4	13	8	21
	Sukurmala-2	Dhaniram Acharya	2017 Feb 11,12,13	4	16	20
	VDC office -5	Nabaraja Jaise and Krishna Basyala	2017 Feb 12,13,4	33	5	38
	VDC office -5	Nabaraja Jaise ,Krishna Basyala and Dhaniram	2017 Feb 15,16,17	19	8	27
Chhappre	Chhaprea -5	Dhaniram	2017 August 25,26, 27	18	10	28
	MC Building -6	Rekha	2017 August 25 ,26, 27	18	14	32
Total				365	169	534

Results:

1. After GST Training group member are increased from 2041 to 2409 at group and fund deposit is increased from 20 to 50 per month per member.
2. After GST training groups are involving in community level work which is organized by local government beside of this groups are coordinating with local government to implement the group level work such as in Taranga and Ghatgau VDC/ ward allocating budget for Water pump machine and Nursery.
3. Because of GST training CGs and MCs regular meeting are regularly functioning and developing their monthly and quarterly plan such as fund collection and investment, Trail clean, water sources preserve etc.
4. After this training Groups have clear vision, they know why need groups and Important of groups After GST training in Chappre, CGs cleaned the road and built rubbish pits on the side of the road.

Activity planned 1.4 Facilitate 10 events of 4 days CFT to CGs member (This year 10)

Activity Carried out 1.4: ISS has organized 4 CFT out of 10 and total 99 participant has participated including 75 women and remaining 4 CFT is going to organized in July. Due to Local Election of Nepal we were unable to conduct on time. The following table presents the details of the events carried out during the reporting period.

Name of VDC	Place Conducted	Trainers name	Date	Participation		
				Female	Male	Total
Neta	VDC office Neta	Rekha Oli Dhaniram Acharya	2 to 5 June 2017	9	15	24
	VDC office Neta	Rekha Oli Dhaniram Acharya	6 to 9 June 2017	14	6	20
Dahachaur	Mahilasahakari	Rekha Oli Dhaniram Acharya	21 to 24 June 2017	30	0	30
	Bethel charch	Rekha Oli Dhaniram Acharya	25 to 28 June 2017	22	3	25
Awalching	VDC hall	Dhaniram Acharya Jaya Rokaya	18 to 21 July 2017	27	9	36
	VDC hall	Dhaniram Acharya Jaya Rokaya	22 to 25 July 2017	21	6	27
Taranga	VDC hall	Rekha Oli Krishna Basyal	8 to 11 Aug 2017	16	7	23
	Taranga 4	Lalmati birkatta	8 to 11 Aug 2017	19	5	24
Lekhparajul	Lekhparajul 2	Dhanira Acharya Jaya Rokaya	Aug 6 to 9 2017	22	9	31
Total				180	60	240

Results:

1. After CFT training, CG members are facilitating the CGs meeting and also help to develop the CGs level plan

Activity planned 1.5 Facilitate booking-keeping support to 140 CGs

Activity Carried out 1.5 After providing the printed ledger to 126 CGs and general coaching to LCF, 126 groups have received Saving and Credit book, Pass book and every group's treasurer has received individual coaching by LCF on saving and credit which has helped them to keep their account more transparent than before. Since we were not able to organize all 140 CGs, we supported only 126 groups.

Results:

1. After developing and distributing the saving and credit materials, CGs are managing their fund well and there is no any conflict because of deposit amount.
2. After facilitating the book keeping support to CGs, members clearly know about their saving and credit amount and help them to make sure.
3. Because of this booking support to CGs, deposit amount of group is going to increased and Recent an average amount of groups is Rs. 61,111.00

Activity planned 1.6 Produce CGs fund management documents and distribute to CGs and MCs upon their requirement (300 ledger and 3000 Passbook)

Activity Carried out 1.6

Activity no 1.5 is related with this activity. ISS LCF facilitated CGs members' bookkeeping support after distributing materials for CGs fund management. ISS has printed 300 Ledger and 3000 Passbooks for saving and credit. We have printed documents for all 140 CGs. We have distributed these printed documents to 126 CGs this year and we will distribute to 114 CGs in next year. The objective of distributing ledger and passbook is to improve the record keeping system as well as proper manage the CGs fund.

Results:

1. After developing and distributing the saving and credit materials, CGs are managing their fund properly
2. After facilitate booking support to group members, CGs member are aware about their saving and credit amount.
3. Deposit amount in group is going to increased and now average amount of groups is Rs. 61111.00

Activity planned 1.7: 3 days community manual facilitation and orientation to Local Community Facilitator and Staff and board members

Activity Carried out 1.7: 3 Days community manual facilitation and Ganesh Rawal from Arati Training Centre Kathmandu facilitated orientation for Local Community Facilitators, Staff and board members. This training was conducted from 24 - 26 February 2017 at ISS Office where 25 participants including 11 female participated. The main objective of the training was to know the meaning of Community Facilitation book and it's utilization methods in community. Now ISS staffs are using the manual for community facilitation, which made easier for the staff to follow different steps in community facilitation and the facilitation become more effective.

Results:

1. After Community manual facilitation and orientation to staff and board, Community facilitator have easy to conduct the meeting in groups as well as MC and Boards have been developing their capacity in writing minute and conduct the board meeting of ISS
2. Because of this orientation and publication of this book in Surkhet, ISS help to develop their coordination with likeminded agencies.

Activity planned 1.8: Monitoring and follow up visit to CGs and MCs.**Activity Carried out 1.8:**

ISS senior staff and board members carried out Monitoring and follow up visit to CGs and MCs. The objective of this activity is to help the community facilitator for their skill improvement and build the strong capacity on community facilitation to monitor the activities organized by CGs. Total 6 visits were made to the field in Lekhparajul, Awalching, Matela, Ranibash and Ghatgaun VDC and helped the Local Community Facilitator as well as local level stakeholders to build the strong coordination.

VDC/MC	Name of group	Date of visit	Team members	Major issues/discussed
Awalching	Sayapatri group -2 Deurali group -6	2016oct 20 2016 oct 21	Rekha Oli	Discussion on meeting house construction, increase participation of local people in community work organized by CG, uterine prolapsed
Awalching	Three even in Awalching MC	2016 dec 6 to 15	Rekha Nabraj,dhaniram,jaya	Discussion on GST
Matela	Savyasamaj Group -9 Janajagaran group- 6	2016 oct 22 2016 oct 23	Rekha Oli	Monitoring local road uterine prolapsed , to increase participation, group vision
Matela	Three event in Matela MC .	2016 dec 10 to 18	Rekha,jaya	Discussion on GST
Ranibas	Paribartan group -5 Lekali group -5	2016 oct 24 2016 oct 25	Rekha Oli	participation return lone, local recourse utilization
ranibas	Four event in Ranibash VDC .	2016 dec 10 to 21	Dhaniram	Discussion on GST
Lekhparajul	Two event in Lekhparajul	2017 jan 9 to 11	Eekha and dhaniram	Discussion on GST
Lekhparajul	Namuna Group Deurali Group	2016 dec 1 2016 dec 2	Dhaniram Acharya	Group registration in DADO, Increase participation
Chhapre	Kalika group Bikassil group	2016 oct 20 2016 oct 19	Dhaniram Acharya	Increase monthly saving in Groups .

				Kitchen Gardening, Group vision
Rajena	Sirjana group Janachetana Group	2016 oct 24 2016 oct 25	DhaniramAacharya	Increasing participation, regular meeting
Taranga	Milan group mahalaxmi group Sirjansilgropu janajagaran group Ujjol group Kalika group	2016 oct 18 to 21	Jaya rokaya	Evaluation of group Participation Increase monthly fund group vision
Taranga	Sirjana Main comitee	2016 sep 10	Dhaniram, Aacharya	Preparation GA MC and Group renew
Taranga	Taranga main committee.	2016 oct.1	BibekShahi	MC conflict regarding the fund misuse, Utilization of Local resource .
Ghatgaun, Chhapre , Taranga, Lekhparajul	Chhapre – Chaya samudya MC Ghatatguan- Matiyar groups, Lekhparajula – Namuna MC Taranga- Mahalaxmi Grous .	2017 Jun 1 to 15	Bibek and Pashaupati, jeevan Chand	Observe the MC new construction building in Chhapre and Lekhparajul Ghatgaun and Taranga group meeting observe ,
Neta, Rajena and Dahachur	MC	2 to 8 June Neta, Rajena and 21 to 28 June Dahachura	Dhaniram and Rekha	MC meeting motoring in Rajena and Neta, Dahachur for the CFT training .

Results:

1. Regular Monitoring and follow up by senior staff and board, CGs got help to connect with local level government such as Chhapre Taranga and Ghatagau.
2. CGs and LCF have received the feedback and help them to improve their capacity.

Activity planned 1.9 Facilitate MCs to establish their meeting house by mobilizing local resources and provide the matching fund.

Activity Carried out 1.9:

Lekhparajul and Chhapre VDCs were selected to build Main Committee (MC) meeting house. These MCs were selected that they were able to manage matching fund and local contribution for the meeting house. Chhapre VDC has completed and conducted inauguration of MC meeting house. The building was completed with the total cost of NRs 356,000.00. ISS contributed NRs. 176,000.00, VDC supported NRs. 50,000.00 and

rest of money was fulfilled from communities' labor contribution.

Similarly, Lekhaprajul VDC has completed and conducted inauguration of MC meeting house. The building was completed with the total cost of NRs 300,000.00. ISS contributed NRs. 176,000.00, VDC supported NRs. 100,000.00 and community people provided their labour contribution.

The purpose to establishment of this building is to organize the CGs and help for the sustainability of CGs. Now they are renting out the meeting Hall to other organizations and stakeholders to generating income, till date they have earned NRs. 3,500.00. The income is deposited in MC fund. The fund will be managed systematically by keeping account in transparent way and the fund will be used for CGs.

Results:

1. ISS is able to recognized as community based organization in District and Local level
2. After this building, MC has secure place to keep their official documents
3. After MC house building, CGs and MCs have completed their General Assemblies on time and Participation from groups are increased.
4. After construction this building, MCs and CGs are able to make good coordination with other stakeholders.
5. Chhapre VDC is able to earn NRs. 7000 by renting out MC building.

Activity planned 1.10: Register ISS 60 CGs at DADO (First second year 60 and last third year 60

Activity Carried out 1.10:

ISS has registered 63 Groups in District Agriculture Development Office (DADO). The registration process was too lengthy, as the groups need to produce meeting minutes, copy of citizenship card of members, photos of members, constitution of the group and signature of Local Agriculture Service Center. It took longer time and delayed the registration process. The main objective registering CGs in DADO is to get a regular agro technical support for the group members. For more details please see the below chart.

Name of VDC	No of registration group
Matela	1
Neta	7
Lekhparajul	13
Taranga	6
Awalching	9
Dahachaur	14
Ghatgaun	1
Ranibas	5
Chhapre	7
Total	63

Results:

1. 63 Groups has registered at DADO and able to received good response from local government. Because of this registration Taranga VDC has allocated NRS 800000 for Water pump machine.
2. After CGs registration in DADO, Chhapre VDC has received Orange, Lemon sampling from DADO and CGs members have developed small orange farm.
3. After phase out the OSST Project, Registered CGs will continuous their work without any financial hindrance.

Activity planned 1.11: Facilitation support to CGs and MCs

Activity Carried out 1.11:

This activity is regularly carried out by Local Community Facilitators. They are regularly visiting the CGs and MCs and assisting their plan to maximize utilization of local resources to developing their plan. Because of this regular support to MCs and CGs, Groups are able to coordinate with VDCs as well as other NGOs and INGOs program. For more detail result of CGs and MCs, please see the table given below.

S.N.	Achievement	10 VDCs										Total
		Ghatgaun	Taranga	Chhapre	Ranibash	Awalching	Matela	Dahachaur	Neta	Rajena	Lekhparajul	
1.	LCF assisted a Birth Registration in VDC.	1	2	0	0	4	1	0	0	0	0	8
2.	Making Kitchen Gardening	15	50	65	65	100	69	75	58	36	38	571
3.	Community Groups built meetinghouse after facilitation of LCF	2	5	1	0	0	1	2	3	2	2	18
4.	Well Cleaning and Repair by CGs	0	1	4	7	5	0	1	2	3	3	26
5.	Drinking tap Cleaning by CGs.	3	19	4	5	0	2	1	2	0	0	36
6.	Water ditch repair	0	0	1	2	0	0	0	0	0	0	3
7.	Toilet repair and Construction after facilitation of LCF of ISS	5	33	9	0	0	2	0	0	0	2	51
8.	Pot drying place were developed by CGs	29	155	180	51	80	51	90	25	36	38	735

9.	Lay stall construction (Phora Phalne khaldo)	0	27	39	125	0	51	55	63	36	38	434
10.	Trail construction by CGs	0	0	2	0	6 mtr	4 KM	0	14	1	6	26.6 KM
11	Develop the water collection cemented tank for kitchen gardening to utilization for kitchen gardening.				0	0	0	0	2	0		2
12.	Local trail cleaning by CGs	0	11 KM	9 KM	3 KM	3 KM	1 KM	5 KM	0	1 KM	14 KM	47 KM
13.	Water supply pipeline repair by CGs.	0	0	3 KM	0	2 KM	0	0	0	0	0	5

Results:

1. After facilitation support to CGs and MCs, local trail, kitchen gardening, water collection tank, water supply pipeline repair work has been done by CG members and local government and district level stakeholders appreciated the work of ISS and CGS members.
2. After regular facilitation support and help to develop the community level plan, CGs and MCs realized their power of organizing to solve the community problem.

Activity planned 1.12: Facilitation support to LCF (Local community Facilitator)

Activity Carried out 1.12:

This activity is regularly carried out by ISS senior team (Manager and Coordinator) as well as Board from the particular VDC. The purpose of this activity is to develop the capacity of staff and create a comfortable environment in field and dealing in different situation. As per our program purpose, we are using the problem posing theory in field, it means identify the problem the community people and find out the solution by themselves on their own. During this visit time we follow our plan and identify their facilitating process and help to them. As we know from our regular monitoring, they are regularly visiting to groups and help to facilitation on community issues on the basis of Project theme and also helping to CGs and MCs to link with local level stakeholders.

Results:

1. After facilitation support to 10 LCF, 51 inactive CGs are being active and doing their regular work like, meeting, saving and credit and coordination with local government.
2. 8 groups are newly formed and started to their regular work like meeting, saving and credit and coordination with local government.
3. CGs and MCs fund is well managed then before. At project starting time ISS CGs fund was 66,00,000 and now 77,00,000, which is increasing day by day, and there is not any conflict in the group and they able to manage bad debts as well.

Activity planned 1.13 Community Based Organizational Strengthening Training (COST)

It was planned for OSST year 3 but we will not be able to include this activity in third year due to lack resources.

Outcome 2: Improved livelihood opportunities for Community Group (CG) members

2.1 Activity planned 2.1 Facilitate to form 2 co-operatives at Main Committee level in selected VDCs and provide seed money as a revolving fund to the poorest peoples

Activity Carried out 2.1: ISS has decided to carried out this activity in Chhapre and Lekhparajul VDC where 192 CGs members of 13 groups from Chhapre and 145 CGs members of 10 groups from Lekhparajul. Lekhparajul VDC has formed Namuna Samaja Agriculture and Livestock Cooperative and distributing share of this cooperative to CG members. Chhapre VDC has some technical problem due to restructure of Local Level government therefore we were not able to register the cooperative there. The objective of this activity is to form cooperative and make community people financially independent by increasing and improving the saving credit system of CGs.

Results:

1. Lekhaprajul VDC is able to organize the MC level community cooperative and this has helped the CGs to organize their fund through cooperative.
2. 50 members were distributed the share of the cooperative

Activity planned 2.2 Building Awareness of Cooperative to CG and MC Members 10 MCs and 140 CGs

Activity Carried out 2.2: This activity has been carried out in 118 out of 126 because newly formation of 6 groups did not get general cooperative information and the remaining groups will get cooperative information in third year project. The main objective of this programme is to increase the saving of community groups and helps to generate income through income generation activities.

SN	Name of VDC	No. of re organized group	New group formation	Total active group	No. of members		
					Female	Male	Total
1	Ghatgaun	0	0	12	190	72	262
2	Chhapre	0	2	14	126	96	222
3	Taranga	0	1	13	189	65	254
4	Lekhparajul	0	3	13	125	89	214
5	Awalching	0	0	12	158	60	218
6	Matela	0	0	10	161	41	202
7	Ranibas	0	0	12	128	156	284

All We Can

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8	Rajena	0	0	11	86	96	182
9	Neta	0	1	13	116	127	243
10	Dahachaur	0	2	16	285	43	328
Total		0	9	126	1564	845	2409

Results:

1. Group members are saving their money in cooperative and getting loan in low interest rate.
2. Group members are not compelled to bow their head in front of landlord because of financial problem.

Outcome 3: Strengthened advocacy and community capacity building of ISS

Activity planned 3.1 Develop the ICRC Brochure and disseminate

Activity Carried out 3.1: ISS has printed the ISS Community Resource Centre brochure and distributed to stakeholder. The objective of this activity is to promote the ISS resource centre for sustainable development of ISS.

Results:

1. After developing this Brochure, People and organization from out side have easy to find ICRC location and taking ICRC facility regularly.
2. Because of this Brochure we are able to net saving amount of ICRC is about NRs 400000.00

Activity planned 3.2 District level Impact sharing meeting with district stakeholders.

Activity Carried out 3.2: This activity was changed with approval from AWC and conducted interaction of ward chairperson of ISS working VDCs as per new local government structure. The details of the activity are given in activity # 3.3.

Activity planned 3.3: Coordination meeting with 10 VDCs secretary.

Activity Carried out 3.3: We changed this activity with approval from AWC. Due to Restructuring of local Government of Nepal, we were unable to organize 3.2 and 3.3 activities' and we requested AWC to realign of these two budget lines and ISS organized Ward level chair person interaction meeting on 9 august 2017 instead of VDC secretary and District level impact sharing. 14 male and 1 female attended the meeting. The main objective of this workshop was to develop coordination between newly elected ward level chairperson and ISS as well as sharing progress of OSST. Because of this workshop ward chairperson also committed to provide their support to CGs and MCs.

Results:

Because of this Meeting Taranga, Ghatagaun, Chhapre as well as other VDC committed to help ISS, as result Tarnag and Ghatguan had make sure in that coordination meeting to support ISS in Nursery of Moringa as well as other possible fruit and timber plant. Beside of the Tarnag VDC also allocated NRS 800000 Budget for water pump machine.

Activity planned 3.4 Half yearly District advisory committee (DPAC) meeting at district level.**Activity Carried out 3.4 Half yearly District advisory committee (DPAC) meeting at district level**

As per our regular activities District Project Advisor Committee (DPAC) meeting conducted on 31 August 2017 in Birendranagar Surkhet. The meeting was attended by 6 male and 2 female participants from District Agriculture Development Office (DADO), District Public Health Office (DPHO), District Development Committee (DDC), District Women Office (DWO), District Livestock Office (DLO). The objective of these activities was to sharing of OSST Project achievement as well as problem and challenges. DDC Participant raise the issues of achievement and duplication as well as DPHO and DADO gave us thank to our programme activities.

Results:

1. ISS presented OSST Programme an achievement to district level stakeholder and received feedback from district level stakeholder.
2. DPAC meeting had provided feedback to ISS to continue this programme to other VDC as an intergraded project.

Outcome 4: Developed skills and capacity in programme monitoring and human resource development of ISS.**Activity planned 4.1: 3 days TOT on CFT**

Activity Carried out 4.1: 3 days Training of Trainer (TOT) on Community Facilitation Training (CFT) to 16 Staff of ISS was conducted on Feb 27 to March 2 where 16 participants including 5 female had participated and received the knowledge of TOT on CFT. The purpose of these activities was to develop capacity of LCF on Facilitating in community issues.

Results:

1. After TOT, 18 Group strengthening (GST) and 10 CFT training were conducted by OSST staff.
2. Trainings were conducted of Ward Civic Awareness Centre of Birendranagar 2 and 10 by the OSST staff and received appreciation as well as we were able to deposit NRs 8000 in core account of ISS.
3. OSST programme staff organized the regional level training to RAB program, which is supported by Sasthagart Bikash Sanjal and deposited NRs 8000 in ISS core account.

Activity planned 4.2: Two days programme orientation and planning meeting to 30 participants (community volunteers, staffs and board members).

Activity Carried out 4.2: This meeting was organised on 20 and 21 November 2016. ISS board and staff participated in this meeting where 26 participants including 14 male and 12 female participated. The main objective of this workshop was to provide information of project activities, working procedures and expected outcome of the project. It was conducted at ISS resource centre and facilitated by programme coordinator and

executive manager.

Results:

1. After this meeting Board and ISS staff become clearer about the working process of OSST project.
2. After this meeting board members were able to understand the process of monitoring the project activities and made ensure to project outcomes.

Activity planned 4.3: Quarterly Post basis workshop to 52 participants (Second year 52 and third year 52)

Activity Carried out 4.3:

We have planned 4 times workshop in a year and we have successfully done this activities where 64 (16 participants x 4) field staff and office program staff actively participated. The objective of this activity is to share the learning and challenges, and develop new plan for up coming months. As per objective, staffs shared their programmatic learning such as dealing with different stakeholder and organizing people in different issues and challenges facing in field, discussed in workshop and developed plan to address the challenges. The community people are expecting meeting allowance and direct support like physical construction and goat distribution for income generation like other NGOs.

Workshop Conducted	Male	Female	Total
26 to 28 November 2016	8	8	16
19 to 21 April 2017	8	8	16
12 to 14 June 2017	8	8	16
29 to 31 august 2017	8	8	16

Results:

1. After this workshop, OSST programme staff built their capacity in further planning and received new idea to solve the community level problems
2. Helped to timely update of programme activities.
3. Helped to build the capacity of staff on report writing and get new idea to respond with community problems

Activity planned 4.4 Publish annual report of ISS.

Activity Carried out 4.4: 300 pieces of ISS annual report has been published and distributed to ISS members as well as District and VDC Level stakeholders

Results:

1. After distributed this report CGs and MCs member were happy to read to see their activities as well as photos on the report.
2. Stakeholders also appreciate in ISS GA about activities of OSST project and they mention these activities are related with people life, which help to lead the people life.

Activity planned 4.5 Monitoring by SWC.

Activity Carried out 4.5:

This activity was not done. Though we contacted SWC, they did not come for monitoring of project activities

4. PROGRESS IN ACHIEVING PROJECT OUTCOMES

(Please report what has been achieved since the start of this project)

	Indicators (copy from M&E table))	Baseline measurement (start of project)	Result expected in 2017 (copy from M&E table)	Result achieved
Outcome 1: Strengthened organizational capacity and community governance of ISS as a Community Based Network Organization.	1.1 Number of active ISS groups increased	112 groups	130 groups	126
	1.2 % of male and female those regularly participating in the decision-making process of CGs	0	M: 914 F: 1556	M: 845 F: 1564
	1.3 % of community plan implemented	76	300	365
	1.4 Number of CG plan developed and implemented based on local resources	76	300	416
	1.5 % of male and female participated in the CG and MC assemblies	0	M: 914 F: 1556	M: 845 F: 1564
	1.6 No of CGs that have been able to implement the decisions effectively.	0	112 CGs	126 CGs
	1.7 % of CGs that have been able to get and utilize government and other agency's resources	0	60 CGs	65 CGs
	1.8 % of CGs that mobilized the group fund for the livelihood enhancement	0	112 CGS	126 CGs
<p>Progress (What contributed most significantly to progress and why? What hindered progress and why?)</p> <p>Progress :</p> <p>CGs are conducting livelihood activities with their own saving fund and they have regular meeting, group assembly as well as they are able to collect 7700000 in 126 CGs.They have also increased the monthly saving amount rate from 5 to 100. They are generating the idea to develop group fund such as seasonal saving, renting cooking pot etc. Beside of this they are preserving the community forest and clean the 47 KM local trail. They are also raising awareness on social issues such as child marriage, open defecation (ODF). Along with this CGs have constructed 18 meeting houses with coordination with community people as well as VDC. 51 toilet were repaired and 26.6 kilometre trail constructed by CGs. Two main committee able to finalize the Main committee house and started to renting other stakeholder where Chhappre VDC able to saving NRS 5000 and Lekharparajul MC is in process to renting MC building to WARD office. ISS also able to register one MC level Namuna Samaja Agriculture and Livestock cooperative in Lekhaprjaul VDC.</p> <p>Problems / Hindrance</p> <ul style="list-style-type: none"> • Because of other NGOs direct support project, ISS have difficulty to reformation of community groups. • People have difficulty to understand the ISS principle of not directly supporting but empowering people. 				

<ul style="list-style-type: none"> Difficult to gathering people in public work . 				
Outcome2: Improved livelihood opportunities for Community Group (CG) members	2.1 Number of CG members who manage food from own production for more than 10 months.	0	80 CGs	50
	2.2 No of CG members doing entrepreneurship and IG activities	0	30 people	100
	2.3 % of CG members who have been able to get agriculture related government services	22 CGS	60 CGs	62
	2.4 Decreased the no. of CG members going India for seasonal work	70%	50% of CGs members	
Progress : Because of OSST project 62 groups have registered at DADO and getting seed support as well as technical support from DADO office. Recently 15 groups from Lekhaparajul, Dahachaur, Chhappre and Ghatgaun are submitting proposal in DADO office. Around 25 CGs members have started commercial goat farming with loan support from CGs fund as well as CGs are getting revolving fund support for income generation activities from poverty alleviation project as well as VDC. Along with this, MC cooperative of Neta is supporting by PAHAL Project Surkhet to run an income generating activities. Dahachur and Taranga's 5 CGs members are raising buffalo and selling milk to local tea shops .				
Problems <ul style="list-style-type: none"> We do not have typical project about the income generation activities so that we have difficulty reach in our target. Because of not direct support on Income generation activities, people have difficulty to convince on ISS working process. 				
3. Strengthened advocacy and community capacity building of ISS.	Increased the number of CG members receiving government services	0	60 CGs	62
	3.2 % of CGs receiving and implementing the VDC budget. .	0	30%	35 %
	3.3 No of CGs participating in the VDC planning process.	0	112CGs	100CGs
	3.4 No of MCs invited in VDC council meeting	4MC	6MC	10 MC
Progress :				

Because of the OSST project, 62 CGs are registered in DADO. 100 CGs and 10 MC participated in VDC level assembly and they were able to receive budget on community issues such as Drinking water, Child marriage, agriculture development. Beside this, well coordination with VDC and DADO as well as likeminded agencies is moving ahead.

Problems

- Because of the changes in the government structure, CGs people had difficulties to get service and some time long process of government to registered group in DADO make CGs member frustrated.

Outcome 4: Developed skills and capacity in proramme monitoring and human resource development of ISS.	4.1 Number of training organized by CVs in community	9	30 times	35 times
	4.2 No of plan implementation facilitated by CVs .	76	300	400
	4.3 No of feedbacks received on annual report of ISS	0	10	10
	4.4 No of visitors came from outside to learn from ISS experiences.	6 organization	12 org .	12 org
	4.5 % of male and female CG facilitators facilitating CG meeting successfully.	0	112 CGs	52 CGs

Progress

- ISS was able to build the capacity of 12 community volunteers and they are now supporting to conduct regular meeting of CGs as well conduct the issues wise discussion in the community groups. Coordination at local and as well as district level has been increased. Regular board meeting have been conducting and discussing on board about CGs serious issues such as meeting allowance demanding by groups. 12 organizations have been visited and conducted their organization training in ISS resource centre and because of this ISS able to make profit NRs 400,000 and paid loan.

Problem / Hindrance

- Lack of well managed resource centre ISS was unable to provide service as per demand of other organizations
- Due to lack of budget, we were not able to conduct CFT training to all CGs group because of this only 52 CGs members are able to develop the community facilitators.

<p>1 IMPACT <i>(What changes have you seen that show that your project is achieving its goal?)</i></p> <p>Project level impact</p> <ul style="list-style-type: none"> • Community people are reorganized and stated to do their own community work. Beside this CGs group understand the sustainable development process. • 57 groups are reorganized and started saving and credit • Regular meeting have been conducting in 126 groups and 10 main committee • The CGs were able to recollect the debt of NRs. 50,000 • Farmers have received knowledge of hybrid seed and planting in their farm by themself • After CGs registration in DADO, other groups are also in process to registered in DADO • Regular saving and credit activities, help to CGs member to run the small business such as goat and buffalo raising, and the saving rate in CGs is increasing than before . <p>Organization level:</p> <ul style="list-style-type: none"> • Improved financial management • Reporting and documentation system is improved in ISS. • Coordination and linkage is increasing with local and national level organization. • ISS has able to develop the regional level resource centre and started to generate money from this resource centre and able to paid loan around NRs 400,000 to the Vendors. 	<p>2 CHALLENGES <i>(Please describe any challenges you have faced this year. How have they affected you and how are you responding to them?)</i></p> <p>a) Challenges within your project or organisation (e.g. staff, finance, etc.)</p> <ol style="list-style-type: none"> 1. Working with community without any tangible support ISS as a Community based network organization believes in the principle of community development and empowerment through their direct involvement of community by utilisation of local resources. Therefore, ISS has been focusing its intervention on developing community capacity rather than providing direct support to the communities. However, the challenge is that the most of the NGOs in ISS working areas are providing direct support. This has created problem in applying the concept of ISS as the community people always expect direct support from ISS as other NGOs providing them. 2. Poverty and Health Relation In the project location of ISS, there is strong relationship between poverty and health hazards. The community people are bound to labour hard to join hands and mouth in their daily life. Mostly people are depending upon agriculture, though the production is not enough to cover the whole year. They are compelled to work hard like selling sand, stones and firewood for their livelihoods as a result their health is ruined gradually Although the remedial intervention tries to reduce the cases, their continuous labour to live returns them in their previous stage. 3. As per the nature of the programme and working area, we do not have sufficient numbers and capable trained staff as we needed in programme. It affected our programme to achieve project goal. 4. Due to lack of fund, ISS is unable to finalize it's resources centre and also conduct CFT and cost training to CGs members . <p>b) External challenges (e.g. natural disasters, climate change, political unrest, etc.)</p> <ul style="list-style-type: none"> • ISS working VDCs lies in remote areas, when there is rain, it became hard to communicate to staffs and community people, to travel one place to another. • Due to the flood and landslides, regular activities were disturbed and postponed. • During the landslide heavy flood, it was even hard to collect information, rescue and distribute the relief materials during emergency <p>Responses on challenges</p> <ul style="list-style-type: none"> • We searched other donors in the case of ISS CRC and we stopped the work of resource centre.
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- ISS always try to coach and provide knowledge about CBNO concept to ISS community as well as stakeholders.
- Lack of staff in OSST programme, some time we took the help of board members in project monitoring.

3
Project location: Have you made any changes to where your project activities are taking place? If so, please explain.

No

4
Number of people who have benefitted from the project this year
(Please ensure you count people only once, even if they have benefitted from more than one activity):

Directly (The people listed in the proposal who **participate directly** in project activities and whose **lives have improved**)

Men	19 yrs +	845
Women	19 yrs +	1564
Girls	0 - 11 yrs	0
Boys	0 - 11 yrs	0
Female youth	12 - 18 yrs	0
Male youth	12 - 18 yrs	0
Total		2409

We planned to support 140 CGs in the proposal, later we supported only 126 groups, and therefore the number of direct beneficiaries are decreased.

Indirectly (estimated): (People listed in section 6b of the proposal, who did not participate directly in the project activities, but whose lives have measurably improved in some way. This could be family members of the direct beneficiaries or other community members)

ISS worked in 126 CGs and we have calculated our direct beneficiary from our survey report 2017 by our LCF. The Indirect beneficiary numbers are the number of family members of each direct beneficiary. The ISS survey 2017 collected the actual indirect beneficiary numbers as given below in the table.

Name	# CGs	Direct beneficiary of CGs Members			Indirect beneficiary		
		Male	Female	Total	Male	Female	Total
Rajena	11	96	86	182	291	437	728
Ghatgaun	12	72	190	262	420	628	1048
Lekhaprajula	13	89	125	214	342	514	856
Chappre	14	96	126	222	356	532	888
Awalching	12	60	158	218	348	524	872
Matela	10	41	161	202	323	485	808
Dahachur	16	43	285	328	525	787	1312
Ranibash	12	156	128	284	454	682	1136
Taranga	13	65	189	254	406	610	1016
Neta	13	127	116	243	388	584	972
Total	126	845	1564	2409	3853	5783	9636

Disaggregation of types of indirect beneficiaries are as follow:

Men	19 yrs +	1156
Women	19 yrs +	1734
Girls	0 - 11 yrs	1446
Boys	0 - 11 yrs	963
Female youth	12 - 18 yrs	2603
Male youth	12 - 18 yrs	1734
Total		9636

<p>5 Cooperation/collaboration</p> <p>a) Collaboration</p> <p>ISS collaborated with government offices such as District Public Health Office (DPHO), District Development Committee (DDC), Health Post, District Education Office (DEO), District Agriculture Development Office (DADO) and like-minded agencies like as District Aids Coordination, Triveni Bikas Samaj (TBS), and Sahakarmi Samaj.</p>
<p>6 Changes to the project</p> <ul style="list-style-type: none"> • We do not have any changes about OSST project during this project implement period.

Outcomes	Activities	Month (2016-2017)											
<i>Please copy directly from Table A</i>	<i>Please copy directly from Project Table only those activities taking place in year 1.</i>	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Aprl	May	Jun	Jul	Aug
Outcome -1: Strengthened organizational capacity and community governance of ISS as a Community Based Network Organization	1.1 Reformation and reorganized the community groups												
	1.2 Support to conduct groups and main committee assembly												
	1.3 Facilitate 34 event of 3 days GST training to CGs in 10 VDCs (20 GST in year 2 & 14 in year 3)												
	1.4 Facilitate 10 event of 4 days CFT to CGs member.(This year 10)												
	1.5 Facilitate booking support to 140 CGs and 10 MCs .												
	1.6 Produce CGs fund management documents and distributed CGs and MCs upon their requirement (300 ledger and 3000 Passbook)												
	1.7 3 days community facilitation manual orientation workshop to 27 participant including 4 staff, 10 LCFs and 13 board members .												
	1.8 Mentoring and follow up visit to CGs and MCs												

	1.9 Facilitate MCs to established their meeting house by mobilizing local resources and provide the matching fund as need of MCs for 2 VDCs.												
	1.10 Register ISS 60 CGs at DADO (First second year 60and last third year 60)												
	1.11 Support to community volunteers												
Outcome -2: Improved livelihood opportunities for Community Group (CG) members	2.1 Facilitate to formation of MC Level cooperative in 2 VDC and provide seed money for revolving fund to poor than poorest people .												
	2.2 Building Awareness of Cooperative to CG and MC Members 10 MCs and 140 CGS												
Outcome -3: Strengthened advocacy and community capacity building of ISS	3.1 Develop the ICRC Brochure and disseminate												
	3.2 Coordination meeting with 10 VDCs secretary.										3.2 and 3.3 activities was merge		
	3.3 District level Impact sharing meeting with district stakeholders.												
	3.4 Half yearly District advisory committee (DPAC) meeting at district level .												
Outcome - 4: Developed skills and capacity in programme monitoring and human resource	4.1 3 days TOT on CFT to 10 volunteer and 7 STAFF												

development of ISS.	4.2 2 days programme orientation and planning meeting to 30 participants community volunteers, staffs and board members .												
	4.3 Quarterly Post basis workshop to 52 participants (Second year 52 and third year 52)												
	4.4 Publish annual report of ISS.												
	4.5 SWC monitoring and permission				Got Permission but no monitoring from SWC								

Capacity Building table

Capacity development activities are included in the OSST and the details are given in the narrative above.

Organisational Change Planned <i>(Copy from Proposal)</i>	Activities carried out	Progress of achievement against the indicators.
1.		1.1. 1.2. 1.3.
Additional detail		
2		2.1. 2.2. 2.3.
Additional detail		
3		3.1. 3.2. 3.3.
Additional detail		
4		4.1. 4.2. 4.3.
Additional detail		
5	.	

CHANGES TO CAPACITY BUILDING ACTIVITIES *(if you would like to make any changes, please list them here and in the Activity Plan)*

Have there been any changes in staff or board members? If so please explain.

- There was no change in board members but two staff resigned and we recruited new staff in their place.

1.4 Funding *Have you secured any new funding in the past year? If so please list funders, amounts and purpose of the funding.*

No

Is there anything else you would like to tell us?

No

Case Studies Case studies are stories of changes in the lives of individual beneficiaries and their families due to a project.

The case studies are attached in Annex.

Photographs *If you would like to send other photographs of the project please send these , with a brief explanation of each*

We will send you photo in separate file due capacity of Internet

Written by:

Name	Bibek Kumar Shahi
Title	Executive manager
Signature	
Date	25 September 2017

Authorised by Board Member:

Name	Padma Sunar
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Signature	
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Date	25 September 2017